

2009年度

科目名	ライティング I				
担当教員	キャンディー				
配当	教福1		コード	12550	
開期	通年	講時	月曜日2限	単位数	4
授業テーマ	Writing for fun and to express yourself				
目的と概要	The main aim of the course is for students to learn how to improve their general written skills and grammatical competence through regular writing activities and feedback from the teacher. A secondary aim is to get student more acquainted with using computers and the Internet.				
成績評価法	Students will be graded on active class participation (10%), the websites that they create (20%) and final drafts of their written work (70%).				
テキスト	No text has been set for this course.				
参考書	No reference materials are required.				
履修に当たっての注意・助言	In this class, you can improve your English and have fun at the same time!				
講義計画					
<p>In the first two lessons, students will become create their own basic website and become accustomed to using Microsoft Word more effectively. Then students will be assigned a series of written tasks. Students may use the Internet to help them research topics, but students will NOT be allowed to use translation software and students must use their own words when writing. Through a process of writing and gaining feedback and responses from the teacher, the student will hopefully gain accuracy and fluency in their written output.</p> <p>The teacher will respond to each piece of work the students writes twice. Thus the student will write three drafts (an intial draft, a second draft, and a final draft. The final drafts will be used for grading purposes.</p>					
回数	授業形態	授業内容	到達目標(SBO)	コア対応番号	学習領域
Week 1	Introduction to Microsoft Word and a course outline	In this class, students will learn how to use MS Word to input and format text, and to insert tables, textboxes, use Word Art, and to use shortcut keys to more efficiently use this software. Students will also write a self introduction using this software. Students will also be giving information on this course.			
Week 2	Creating a basic website	Students will create a very simple website to display their work. Students will display their self introduction (the one that they created last week) on this website. Students will also personalise their site by chosing a themed website template and inserting photos,			
Week 3	Writing first main assignment	<p>The teacher will provide the students with a correction key of symbols that the teacher will used to give feedback. Students will be give instructions on how to use this key to help them correct their own pieces of work.</p> <p>Students will brainstorm ideas with other students and the teacher to come up with a topic for writing their first draft. Students will write their first draft and the teacher will respond to it.</p>			

Week 4	First feedback.	Students will be given their first piece of feedback and asked to discover their mistakes and rewrite their work.			
Week 5	Second feedback and second assignment	Students will get their second piece of feedback and then write their final draft. Students will also be given their second assignment which they should complete for the following week.			
Week 6	Submit final draft of first assignment and first draft of second assignment	Students will put the final draft of their first assignment on their website and submit the first draft of their second assignment to the teacher.			
Week 7	Submit second draft of second assignment. Receive third assignment	The teacher will respond to the second draft of assignment 2. The teacher will set assignment 3. The first draft of assignment 3 should be given by next week.			
Week 8	Final draft of assignment 2 and first feedback of assignment 3	Students will put the final draft of assignment 2 on their website and write the second draft of assignment 3.			
Week 9	Final draft of assignment 3 and first draft of assignment 4	Students will be given feedback for assignment 3 and asked to write the final draft. The final draft should be written on the students' websites. Students will also be asked to write a first draft for assignment 4.			
Week 10	Second Draft for assignment 4 First draft for assignment 5	Students will write a second draft for assignment 4 and gain feedback.			
Week 11	Final draft for assignment 4 and second draft for assignment 5	Student will input their final draft of assignment 4 to their websites and write the second draft of assignment 5.			
Week 12	Final draft for assignment five. First draft for assignment 6	Students will input their final draft of assignment 5 onto their websites and start writing the first draft of assignment 6.			
Week 13	Second draft of assignment 6	Students will complete their second draft of assignment 6			
Week 14	Final draft of assignment 6	Students will input their final draft of assignment 6 onto their computer			
Week 15	Writing activities on the Internet	The students will use today's class to become familiar with some software which allows students to write in fun and imaginative ways. Student can also use this time to catch up on any assignments.			

Second Semester Week 1	Revision of how to use MS Word and writing an interesting account about your summer holidays	In this class, students will revise how to use MS Word to input and format text, and to insert tables, textboxes, use Word Art, and to use shortcut keys to more efficiently use this software. Students who were not in this class last semester will write a self introduction and returning students will write about their summer holiday. Students will also be giving information about this course			
Second Semester Week 2	New students will create a website. Students from the previous semester will use some internet software to create interesting pieces of writing.	New students will create a very simple website to display their work. They will display their self introduction (the one that they created last week) on this website. They will also personalise their site by choosing a themed website template and inserting photos.  Returning students from last semester will use a piece of internet software which allows students to produce fun and interesting pieces of written work.			
Second Semester Week 3	Writing first main assignment.	The teacher will provide the students with a correction key of symbols that the teacher will use to give feedback. Students will be given instructions on how to use this key to help them correct their own pieces of work.  Students will brainstorm ideas with other students and the teacher to come up with a topic for writing their first draft. Students will write their first draft and the teacher will respond to it.			
Second Semester Week 4	First feedback.	Students will be given their first piece of feedback and asked to discover their mistakes and rewrite their work.			
Second Semester Week 5	Second feedback and second assignment	Students will get their second piece of feedback and then write their final draft. Students will also be given their second assignment which they should complete for the following week.			
Second Semester Week 6	Submit final draft of first assignment and first draft of second assignment	Students will put the final draft of their first assignment on their website and submit the first draft of their second assignment to the teacher.			
Second Semester Week 7	Submit second draft of second assignment. Receive third assignment	The teacher will respond to the second draft of assignment 2. The teacher will set assignment 3. The first draft of assignment 3 should be given by next week.			

Second Semester Week 8	Final draft of assignment 2 and first feedback of assignment 3	Students will put the final draft of assignment 2 on their website and write the second draft of assignment 3.			
Second Semester Week 9	Final draft of assignment 3 and first draft of assignment 4	Students will be given feedback for assignment 3 and asked to write the final draft. The final draft should be written on the students' websites. Students will also be asked to write a first draft for assignment 4.			
Second Semester Week 10	Second Draft for assignment 4 First draft for assignment 5	Students will write a second draft for assignment 4 and gain feedback.			
Second Semester Week 11	Final draft for assignment 4 and second draft for assignment 5	Student will input their final draft of assignment 4 to their websites and write the second draft of assignment 5.			
Second Semester Week 11	Final draft for assignment 4 and second draft for assignment 5	Student will input their final draft of assignment 4 to their websites and write the second draft of assignment 5.			
Second Semester Week 12	Final draft for assignment five. First draft for assignment 6	Students will input their final draft of assignment 5 onto their websites and start writing the first draft of assignment 6.			
Second Semester Week 13	Second draft of assignment 6	Students will complete their second draft of assignment 6			
Second Semester Week 14	Final draft of assignment 6	Students will input their final draft of assignment 6 onto their computer.			
Second Semester Week 15	Writing activities on the Internet	The students will use today's class to become familiar with some software which allows students to write in fun and imaginative ways. Student can also use this time to catch up on any assignments.			