

2011年度

科目名	Business English 1			
担当教員	ワイヤー			
配当	英語3		コード	14049
開期	前期	講時	月曜日4限	単位数 2
授業テーマ	Active Business Scenarios			
目的と概要	To improve speaking、listening and writing skills in the workplace.			
成績評価法	Participation/Homework=75% Tests/Projects=25% Students must attend at least 60% of classes.			
テキスト	Get Ready for Business、Preparing for Work: Book 2			
参考書	English-Japanese; Japanese-English Dictionary			
履修に当たっての注意・助言/準備学習	Be on time for class. Participate in class. The content is a little difficult. Try your best!			
講義計画				
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Week 1:	Course Introduction			
Weeks 2-4:	Small Talk			
Weeks 5-7:	Making Suggestions			
Weeks 8-10:	Giving and Supporting Decisions			
Weeks 11-13:	Meeting Styles			
Week 14:	Review			
Week 15:	Final Project or Exam			